

ALLDATA Product Training Schedule

Mountain Time Zone • Oct - Dec 2010

	ALLDATA Manage			ALLDATA Repair Online and Special Classes
	Setting up ALLDATA Manage	Part 1. Start Writing Work Orders Today	Part 2. Features & Benefits	
	1 hour class	1 1/2 hour class	1 1/2 hour class	
Monday	7:00 AM	12:00 PM 3:00 PM	10:00 AM	ALLDATA Repair (1 hour) 8:30 AM 1:30 PM
Tuesday		7:00 AM 12:00 PM 8:00 AM 1:00 PM 9:00 AM 2:00 PM 10:00 AM 3:00 PM 11:00 PM 4:00 PM		
Wednesday	11:00 AM	9:00 AM 12:00 PM	7:00 AM 2:00 PM 4:00 PM	
Thursday	9:30 AM		2:00 PM	ALLDATA Repair (1 hour) 11:00 AM
Friday	2:00 PM	9:30 AM 12:00 PM		Friday Special* - 8:00 AM Friday Special* - 3:00 PM

***Special Class Schedule (1 1/2 hour class):**

1st Friday-Shop Jobs • **2nd Fri**-Scheduling & Follow-Up • **3rd Fri**-Shop Jobs • **4th Fri**-Inventory & Reports • **5th Fri**-Q/A

ALLDATA Market Training by appointment only.

To access ALLDATA's "virtual classroom"

- You must have high-speed internet access to use the virtual classroom.**
- Five to ten minutes before the start of class, go to **www.alldata.com** and click on 'Training and Support'.
- To join a class, select 'Click here to join an ALLDATA Training Session' or scroll down and click on 'ALLDATA WebEx Training'.
- Select the class you wish to attend and check the 'Status'.
 - If the Status is 'Not Started', please wait for the Instructor to start the class.
 - If the Status is 'Join Now', the class is open – click on 'Join Now'.
- Complete the registration form and follow the directions on the pop-up window to join the teleconference link.

**If you don't have high-speed internet, need to schedule a 'teleconference' training session, or wish to ask questions, please call 1-800-684-6840 (for Spanish 1-800-829-8727 y oprime 3428).

All class start times listed on website are for the **Mountain Time Zone**. To see class start times for other time zones, please visit www.alldata.com and click on 'Training and Support' then 'Current Training Schedules'